

SARAH HULL HALLOCK FREE LIBRARY

Local History and Local Author Collection Policy

LOCAL HISTORY COLLECTION

The Sarah Hull Hallock Free Library maintains a collection of books pertaining to local history. When readily available for library acquisition, current histories may be kept in the general collection and circulate. Those volumes that are out-of-print or in delicate condition are shelved in the Local History cabinet. These reference books shelved in the Local History cabinet are for in-library use only.

Inclusions

Local History includes history of

- Regional Interest: Hamlet of Milton, Town of Marlborough, adjoining towns (Lloyd, Highland, Plattekill), Ulster County (when focus includes southern Ulster).
- Local Groups/Residents: Quakers, Hallock Family (direct relations to Sarah Hull Hallock) genealogy, High School Year Books
- Agriculture, Local Flora/Fauna, Geographical Features

Exclusions

Local History does not include

- Old editions of fiction by authors who are not local (see below). If the book is too delicate to circulate, it will be weeded.
- Books that have been signed by a contemporary author. The library has many autographed book editions and they circulate.
- Books by virtue of a bookplate. However, a few sample volumes may be kept that show a bookplate or binding style from early in the history of the library.
- Coffee table books and other travel interest books about the Hudson Valley. These will circulate with the general collection.

Reassignment/Weeding

Extra copies of local history books and those that do not meet the above criteria for inclusion will be offered first to other libraries and organizations with a regional interest, before selling, giving away or otherwise disposing of the weeded volumes.


LOCAL AUTHORS

Inclusion

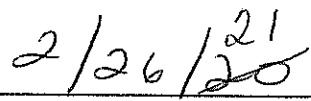
- Local Authors include those who publish while residing in Milton, Town of Marlborough or (at director's discretion) adjoining towns.
- Local Authors also include those who spent their childhoods in Milton, but have since moved away.
- The books by local authors will be marked with a Local Author sticker and circulate.

Reassignment/Weeding

- Books published by close relatives of Sarah Hull Hallock will be kept in the Local History collection.
- When a book by a local author has not circulated for five years, it may be weeded like any other book in the collection. The volume may also be retained at the director's discretion.



Rosemary Wein
President, Board of Trustees



Date